



Academic Achievement Review

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MANUSCRIPT TEMPLATE

(Please prepare your manuscript according to this template before submission.)

Article Title

(Times New Roman, 18 pt, Bold, Centre Aligned, Sentence Case)

The title should be concise, informative, and preferably within 20 words.

First Author Name

Designation

Department

Institution

City, State, Country

Official Email

ORCID ID

Second Author Name

Designation

Department

Institution

City, State, Country

Official Email

ORCID ID

Corresponding Author

Name

Official Email

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Abstract

(150–250 words in one paragraph)

The abstract should briefly introduce the research problem, state the purpose of the study, describe the methodology, present the major findings, indicate the principal conclusion, and highlight the originality or significance of the work. The abstract should be written as a single paragraph without citations, tables, figures, abbreviations, or references.

Keywords

Provide **5–7 keywords**, separated by semicolons.

Example:

Academic Libraries; Artificial Intelligence; Digital Literacy; Information Behaviour; Knowledge Management

1. Introduction

Provide a clear background to the study and explain the significance of the research problem. Present the context of the study, identify the research gap, and conclude with the purpose of the investigation.

2. Review of Literature

Summarise relevant national and international studies related to the topic. Critically analyse previous research and clearly identify the knowledge gap addressed by the present study.

3. Objectives of the Study

Clearly state the objectives of the research.

Example

- To examine...
- To analyse...
- To compare...

4. Research Questions / Hypotheses

Include research questions or hypotheses where applicable.

5. Methodology

Describe the following:

- Research Design
- Population
- Sampling Technique
- Sample Size
- Data Collection Methods
- Research Instruments
- Reliability and Validity
- Statistical Techniques
- Ethical Considerations

6. Results

Present findings objectively using tables, figures, or graphs where appropriate. Each table and figure should be numbered consecutively and cited in the text.

7. Discussion

Interpret the findings in relation to previous studies. Highlight similarities, differences, theoretical implications, and practical significance.

8. Conclusion

Summarise the major findings and explain their significance. Avoid introducing new information or references in this section.

9. Practical Implications

Explain how the findings may benefit researchers, educators, librarians, policy-makers, practitioners, or society.

10. Limitations of the Study

Briefly state the limitations encountered during the research.

11. Future Scope

Suggest possible directions for future research.

Acknowledgements

(Optional)

Recognise individuals or organisations that contributed to the study but do not qualify for authorship.

Funding Statement

Example

This research received no external funding.

Conflict of Interest

Example

The authors declare that there is no conflict of interest regarding the publication of this paper.

Ethical Approval

Include this section whenever the research involves human participants, animals, or institutional ethical clearance.

Informed Consent

Include where applicable.

Data Availability Statement

Example

The data supporting the findings of this study are available from the corresponding author upon reasonable request.

AI Use Disclosure

Authors should disclose the use of Artificial Intelligence tools, if any, in manuscript preparation. AI tools may assist with language editing but must not replace intellectual contributions of the authors.

Example

“The authors used an AI-assisted language tool only for improving grammar and readability. All analysis, interpretation, and conclusions are entirely the responsibility of the authors.”

Author Contributions

(Optional)

Conceptualisation

Methodology

Data Collection

Formal Analysis

Writing – Original Draft

Writing – Review & Editing

Supervision

References

Prepare references according to the **APA 7th Edition** style.

Arrange references alphabetically.

Hanging Indent

Include DOI wherever available.

Confirm complete bibliographic information.

Examples:

Halder, S. N. (2025). Gamification in Academic Libraries: Augmenting Patron Engagement and Information Literacy. *IISRR- International Journal of Research*, 11(1), 172–183.
<https://doi.org/10.5281/zenodo.15824377>

Appendices

(Optional)

Include questionnaires, supplementary tables, additional figures, or supporting materials where necessary.

Manuscript Format

- Paper Size: A4
- Margins: 1 inch (2.54 cm)
- Font: Times New Roman
- Main Text: 12 pt
- Title: 18 pt Bold
- Heading 1: 14 pt Bold
- Heading 2: 12 pt Bold
- Heading 3: 12 pt Bold Italic
- Line Spacing: 1.5
- Paragraph Spacing: Before 0 pt, After 6 pt
- Alignment: Justified
- Page Number: Bottom Centre
- No Header
- Automatic Table of Contents not required
- Footnotes: Avoid if possible
- Language: British English or American English (use one consistently)
- File Format: Microsoft Word (.doc/.docx)
- File Naming Convention: Surname_ShortTitle.docx [E.g., Halder_AI_Libraries.docx]

Tables

- Numbered sequentially
- Title above
- Source below
- APA style

Figures

- Numbered sequentially
- Caption below
- 300 dpi preferred
- Editable preferred

Similarity Policy

Authors are expected to ensure the originality of their manuscripts before submission. The manuscript should not have been published previously or be under consideration elsewhere.

Appropriate citation and acknowledgement of all sources are mandatory.

Recommended Word Limits

Research Article: 5,000–8,000 words

Review Article: 6,000–10,000 words

Case Study: 3,000–5,000 words

Short Communication: 1,500–3,000 words

Book Review: 800–1,500 words

Author Declaration

By submitting this manuscript, the corresponding author confirms that:

- the manuscript is original;
- it has not been published previously;
- it is not under consideration elsewhere;
- all authors have approved the submission;
- all ethical standards have been followed;
- proper acknowledgement has been given to all sources.

AAR Submission Checklist

- ☐ Manuscript prepared according to AAR Template
- ☐ APA 7th Edition followed
- ☐ Abstract within prescribed limit
- ☐ Keywords provided
- ☐ Tables and Figures numbered correctly
- ☐ References verified
- ☐ Similarity checked
- ☐ Funding statement included
- ☐ Conflict of Interest declared
- ☐ ORCID added where available
- ☐ AI Disclosure included (if applicable)
- ☐ Corresponding author identified